



AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, May 10, 2017, 6:30 p.m.

American Legion Hall

5320 Fallbrook Ave, Woodland Hills, CA 91367

Stakeholders and the public are permitted to address the Council on any item on the Agenda prior to the Board taking an action on said item. It is requested speakers complete a “Speaker Card” and hand it to the Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board’s subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Council.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

AGENDA

Call to Order
Pledge of Allegiance
Roll Call

Approval of Minutes: April 12, 2017 and April 19, 2017

1. Organization, Operation, Policies, & Procedures:

Public Announcements:

- LAPD Topanga Division
- Office of Councilman Bob Blumenfield
- Office of other Local and State Officials and Other Public Announcements and Presentations

Public Comment Period (on items not on the agenda): (2) minutes per speaker

Organization, Operation, Policies, & Procedures, Officer Reports:

President, Joyce Fletcher – **Resignations of Board members Dianne Walton, Area 2 and Larry Kraus, Area 1**
Vice-President - Dennis DiBiase
Treasurer - Heath Kline
Secretary - Linda Kouy-Ghadosh
Parliamentarian - Aaron Williams

Special Presentation

**Woodland Hills-Warner Center Neighborhood Council
15th Anniversary**

Certificate Presentation by:

Semee Park, Director of Neighborhood Council Operations

Presentation – Community Plan Update

Alycia Witzling, Planning Assistant
Department of City Planning, Valley Policy Planning Section

The Department of City Planning is embarking on a community plan update for Woodland Hills. Alycia Witzling will provide a short introduction to the plan update. Alycia will share basic info and invite the board and those in attendance to participate in a future workshop.

2. Items for Board discussion and possible action:

Item No. (1) Joyce Fletcher, President WHWCNC (16-158) NC Board Retreat

Discussion related to the June 3, 2017 Board Retreat. Board member input. There will be an EmpowerLa presentation by Barry Stone, a presentation by the Council Office and a NC website power point demonstration by Peter Fletcher.

Item No. (2) Dennis DiBiase, WHIP Committee (16- 159) Gordon Murley Park

Discussion and possible vote:

Motion for the Board to approve a motion to rename Shoup Park, “Gordon Murley Park”, to honor Mr. Murley’s accomplishments and his dedication to improving life in Woodland Hills and the City of Los Angeles.

Mr. Murley founded the Woodland Hills Homeowners Organization, was a founding member of the Neighborhood Council System, was a founding member of the Woodland Hills-Warner Center Neighborhood Council where he served until his death and served as a South Valley Regional Planning Commissioner.

To the Honorable Councilmember Bob Blumenfield:

In a unanimous vote on May 10, 2017, the Woodland Hills- Warner Center Neighborhood Council voted to express to you our sincerest interest in recognizing our recently departed colleague, community activist, leader, and friend Gordon Murley through renaming the newly renovated Shoup Park in his honor.

As you know, Mr. Murley was a founding member and long-serving president of the Woodland Hills Homeowners Organization. Also, he was a founder of the Woodland Hills- Warner Center Neighborhood Council and served on that board since its inception, with terms as its Parliamentarian and Vice-chairman. His dedication to the community also included his work with the Hillside Federation and his appointment by Mayor Villaraigosa and long service on the South Valley Area Planning Commission.

His individual achievements in working with the City and the community to improve the West Valley are too many to attempt to list, but each one was a product of his volunteerism, and his complete dedication, fortitude, responsibility and commitment to thorough research. He was exemplary for the showing of mutual respect to his colleagues and others whether they agreed or disagreed with his point-of-view.

The Neighborhood Council further wishes to communicate to you that other options for honoring Gordon Murley were discussed before concluding that our recommendation to rename Shoup Park in his honor was the most appropriate avenue of remembrance and recognition for such a dominant figure in our community. The renaming of Serrania Park was considered, but thought to be too far away from a main street to be an appropriate gesture of respect.

The naming of individual buildings within Shoup Park or other community parks was discussed, and again seemed to not be as significant a gesture. Also, the naming of trails, plaques on benches and other smaller remembrances seemed inappropriate.

The trail head at the top of Victory Boulevard seemed an appropriate site for the renaming, given Mr. Murley’s history with the preservation of that land as open space, but jurisdictional issues of this option seem to be problematic. County and City Council District Borders intersect this area bringing us to our final conclusion.

Item no. (4) Karen Koe, Chair and Martin Lipkin, Vice Chair – PLUM Committee

(16-161) Case No. ZA-2017-785

Orangetheory Fitness, 21841 Ventura Bl., Woodland Hills, CA 91367:

Discussion and possible action

Motion regarding application and zoning relief for Orangetheory Fitness for a 4,000-sf studio with set classes to occupy a former sushi restaurant at Warner Plaza Shopping Center at a location between the Ralph’s Supermarket and Sprouts Market. Hours of operation are from 5 AM to 10 PM Monday—Friday, and 7 AM – 10 PM Saturday and Sunday. Requesting relief from LAMC 12.27 to allow a fitness studio to operate in a C-4 Zone.

Motion: Having held a public hearing for the application for Orangetheory Fitness concerning ZA-2017- 785-ZV-SPP for a variance/exemption from LAMC Section 12.27 at 21841 Ventura Bl. 91367, and the approval of a conforming sign no greater than the allowed 70 sf, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS the proposed project will be located in a former 4,000 sf restaurant space in a major community shopping complex which has similar intensity of parking uses; and

WHEREAS the Applicant is asking for an exemption/variance from LAMC Section 12.27 that restricts health clubs and gymnasiums from operating in the C-4 zone; and

WHEREAS LAMC Section 12.27 is generally understood to pertain to large, “big box” gyms/health clubs/fitness centers with 1,000+ members; and

WHEREAS, the City of LA has granted variances to other similar-sized fitness/training/Pilates/workout facilities in C-4 zoned areas under the Ventura Bl./Cahuenga Bl. Corridor Specific Plan; and

WHEREAS the shopping center location provides all the necessary on-site parking required for this fitness club operation; and

WHEREAS the Applicant is asking for approval of one wall sign no greater than 70 sf which conforms to the existing Specific Plan requirements:

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council support APPROVAL of the application from Orangetheory Fitness for an exemption/variance from LAMC Section 12.27 to allow a small fitness studio to be operated in the C-4 zone at 21841 Ventura Bl., and additionally recommends approval for one (1) wall-mounted sign conforming to size requirements of the Ventura Bl./Cahuenga Bl. Corridor Specific Plan. This resolution is based on plans and information presented May 4, 2017 with the following conditions:

Conditions

A licensed acoustic sound engineer be hired to proscribe measures for sound abatement so adjoining tenants will not be impacted.

The PLUM Committee recommends that the City of Los Angeles Planning Department and Council District-3 Councilman Bob Blumenfield be notified by the WHWCNC Board of its findings and subsequent recommendations.

Motion: Marty Lipkin Seconded: Ray Cole / Lauren Coffman

VOTE: Aye 8 Nay 0 Abstain 0

FUNDING:

Item No. (5) Heath Kline, Treasurer **(16-162) Approval of Monthly Expense Reconciliation [MER] for April 2017**

Discussion and possible action:

Motion to approve the WHWCNC Budget for Fiscal Year 2016 - 2017 Monthly Expense Reconciliation [MER] for April 2017. Motion may be amended to include other necessary budget items (2 pages) that is part of the [May 17 MER Financial Attachment](#) to this Agenda.

Item No. (6) Heath Kline, Treasurer **(16-163) Board Member Reimbursement for Peter Fletcher**

Discussion and possible action:

Motion to approve Board Member Reimbursement(s) to Peter Fletcher for: 1.) 52.64 the emergency rental of tables and chairs from A Rental Connections, when we had to secure an alternate meeting location and setup items with less than 24-hour's notice for the April 11, 2017 Board meeting [Budget Line 12] and 2.) \$20.12 for GoDaddy domain renewal necessary to port domain to Blue Host [Budget Line 121]

Item No. (7) Heath Kline, Treasurer **(16-164) Confirm Payments to Storage Etc. & Constant Contact for 12 Month of Service at current rates.**

Discussion and possible action:

Motion to confirm reoccurring operational payments to Storage Etc. in the amount of \$1848.00 to secure 12-month rental of NC asset storage unit at the current rental rate of \$154.00 per month. [Budget Line 17] & \$546.00 payment to Constant Contact for email blasting service locking in rates and 30% discount for one year. [Budget Line 23]

Item No. (8) President, Joyce Fletcher and Treasurer, Heath Kline **(16-165) Payment(s) for Board Annual Educational & NC Policy Review Retreat**

Discussion and possible action:

Motion to Approve payments up to \$1300.00 to 1.) BJ's Restaurant for private meeting room charge, continental breakfast, lunch, and beverages throughout the day Saturday June 2, 2017 for the NC's annual Board training, education, policy review & updates day and 2.) for the procurement of handouts, presentation materials and supplies. [Budget Line 47]

Item no. (9) Aaron Williams, Education Chair and Heath Kline, Treasurer **(16-166) Payment to Jaxx Theatrical for Program Ad¹¹_{SEP}**

Discussion and possible action:

Motion to approve \$500.00 payment to Jaxx Theatrical for full page WHWCNC outreach display ad in playbills for production of **The Wicked World of Oz** for two Woodland Hills public elementary schools Calabash Charter Academy & Woodlake Elementary School. [Budget Line 66]

Item No. (10) Heath Kline, Treasurer **(16-167) Payment(s) to VANC, LANC and the Congress of Neighborhoods**

Discussion and possible action:

Motion to authorize the WHWCNC President and Treasurer to make payments at their discretion to the Valley Alliance of Neighborhood Councils [VANC], Los Angeles Alliance of Neighborhood Councils [LAANC] and the Congress of Neighborhoods, with any unspent funds that the WHWCNC is not otherwise able to spend or bank to the next FY before the FYE spending cutoff for FY2017-18, to offset these groups costs of providing educational programs, resources, policy

development and advocacy on issues effecting NCs, and SFV and Citywide issues, on behalf of and for the WHWCNC and its stakeholders. [Budget Line 72]

Item No. (11) Ray Cole, Community Services Committee and Heath Kline, Treasurer
(16-168) Payments to Halo Branded Solutions for WHWCNC embroidered shirts & NC branded tote bags.

Discussion and possible action

Motion to approve payments to Halo Branded for: 1.) up to \$600.00 for WHWCNC logo embroidered men's polo shirts and woman's crewneck shirts in assorted sizes for members to wear at NC, City, & public events & 2.) up to \$1,620.00 for the purchase of 1,000 green & blue NC-logo branded reusable grocery bag size tote bags to be given to stakeholders at public events. Deposit payments may be required due customization of ordered products [Budget Line, 74, 80 & 81].

Item No. (12) Peter Fletcher, Outreach Chair & Heath Kline, Treasurer
(16-169) Payments for Professional Portrait Photographer

Discussion and possible action

Motion to approve the payment of up to \$600.00 to acquire the services of a professional portrait photographer to take pictures of the Board and Sub-Committee Members for the new NC website with professional lighting and backdrop with basic retouching and cleanup of images. [Budget Line 118]

Item No. (13) Martin Lipkin, Plum Co Chair & Heath Kline, Treasurer
(16-170) Payment to Temple Aliyah for meeting venue

Discussion and possible action

Motion to approve payment of \$100.00 to Temple Aliyah for the use of a large meeting room on May 23, for the PLUM Committee's meeting on the Boething Treeland redevelopment project for which there is significant community interest. [Budget Line 141]

Item No. (14) Community Services Chair Mercy Alpert and Richard Hollander & Heath Kline, Treasurer
(16-171) Payment to American Legion Post 826 for Outreach Booth at Senior Event

Discussion and possible action

Motion to approve payment of \$1000.00 to American Legion Post 826 for an outreach booth and participation in a senior fair "Celebrating the Golden Years" June 10, 2017. [Budget Line 147]

Item No. (15) Community Services Co-Chairs Joyce Fletcher and Mercy Alpert & Heath Kline, Treasurer
(16-172) NPG for LAFD-Foundation for needed items at Woodland Hills Fire Station 84

Discussion and possible action

Motion to fund a 501(c)3 Neighborhood Purpose Grant [NPG] submitted by the Los Angeles Fire Department Foundation in the amount of \$1343.58 for the purchase of items that the Woodland Hills First Responders of and Fire Station 84 need per the attached application that is part of the [May 17 MER Financial Attachment](#) to this Agenda. [Budget Line 172]

Item No. (16) Animal Services Co-Chairs, Linda Kouy-Ghadosh, Dorothy Koetz & Heath Kline, Treasurer
(16-173) NPG for Ady Gil World Conservation dba Rockin Rescue

Discussion and possible action:

Motion to fund a 501(c)3 Neighborhood Purpose Grant [NPG] submitted by the Ady Gil World Conservation dba Rockin Rescue in the amount of \$1,000 for operating expenses including food, veterinarian care, and shelter operating expenses

for the homeless animal population of WH per the NPG application that is part of the [May 17 MER Financial Attachment](#) to this Agenda. [Budget Line 173]

Item No. (17) Joyce Fletcher, President and Heath Kline, Treasurer
(16-173) Payment to Cimarron Sign Services for NC Banners

Motion to approve payment up to \$400.00 to Cimarron Sign Services for the purchase of (3) three WHWCNC banners size 27" X 86" for use at NC events and functions.

Item No. (18) Dennis DiBiase and August Steurer, Co-Chairs - WHIP Committee
(16-174) Unspent funds for Community Plan Updates

Discussion and possible action:

Motion to approve a letter to be sent to Councilmember Bob Blumenfield and others requesting the following:
Request that the Board approve the allocation of unspent funds from the affected NC's 2016- 2017 budget to be rolled over for the specific funding of the outreach efforts that will be required related to the City of Los Angeles/Woodland Hills Community Plan Updates. See attached motion.

RE: Request for Rollover of NC Funds for Community Plan Update Outreach

To the Honorable Councilmember Bob Blumenfield:

At a special meeting of the Woodland Hills- Warner Center Neighborhood Council on April 19, 2017 and May 10, 2017, the following motion was passed regarding the need for allocation of unspent funds from the affected NC's 2016- 2017 budgets to be rolled over for the specific use in the outreach efforts that will be required related to the Community Plan Updates. The motion passed was as follows:

"Whereas, The Woodland Hills–Warner Center Neighborhood Council has received reliable information that City Planning will be updating the Community Plans of the southwest portion of the Valley including but not limited to the Canoga Park/West Hills/Winnetka/Woodland Hills Community Plan; and

Whereas, one or more neighborhood councils in the southwest portion of the Valley may not spend all their funds by the required dates for fiscal year 2016-2017; and

Whereas, WHWCNC did not anticipate the delays of City Planning in initiating public participation; and

Whereas, the experience of WHWCNC in reaching out to the community during the process of updating the Warner Center Specific Plan, was instrumental in getting above average participation of the community; and

Whereas, the WHWCNC had been allowed to accumulate almost 3 years of funds by rollover of NC funds during the Warner Center Specific Plan effort; and

Whereas, City Planning has traditionally not been given sufficient funds to manage and do enough outreach to get significant public participation; and,

Whereas, the WHWCNC believes that public participation in updating community plans is vital to the success of the City and its communities; and,

Whereas, the WHWCNC believes that it and other NCs can significantly improve the effectiveness of outreach to the public regarding the Community Plan updates;

Therefore, the Board of the Woodland Hills – Warner Center Neighborhood Council advises and requests that Councilman Blumenfield introduce a motion to the City Council that instructs that all unspent funds from fiscal year 2016-2017, which are in the accounts of NCs within the boundaries of the Community Plans that are being updated by City Planning during the fiscal year 2017-2018, be rolled over into the NCs accounts for fiscal year 2-17-2018 for the sole purpose of outreach to their community with respect to outreach or participating in events related to community plan updates. The rollover

of funds should be allocated directly back to the NC to which the funds were originally intended to be used for outreach within their jurisdiction.

The Board should also notify all potentially affected NCs of the Boards request to Councilman Blumenfield and ask for their support.”

We feel this is a prudent use of City funds. Furthermore, the effort to help improve participation in the City’s effort to update the Community Plans is a responsibility of the Neighborhood Councils based on the intent of our duties as defined in the City Charter.

4. Board Member Area Reports:

Area 1 – Dennis DiBiase, Karen DiBiase, Linda Kouy-Ghadosh
Area 2 – Sean McCarthy, Raymond Cole, Brian Drapkin
Area 3 - Nancy McLean, Herbert Madsen, Martin Lipkin
Area 4 – Don Patterson, Albert Saur, Cameron Gil
Area 5 – Dorothy Keotz, Wayne Lipschitz, Richard Hollander, Mercy Alpert
Area 6 – Pat Patton, Heath Kline, Gilbert Yablon
Area 7 – Aaron Williams, Joyce Fletcher, Marie Pierre, Peter Fletcher
At Large – Sheppard Kaufman

5. Committee Reports:

Animal Services Committee–Dorothy Koetz and Linda Kouy-Ghadosh, Co-Chairs
Beautification Committee – Sean McCarthy, Chair
Budget Committee - Heath Kline, Chair
Community Outreach Committee – Peter Fletcher, Chair
Community Services - Joyce Fletcher and Mercy Alpert, Co-Chairs
Education Committee – Aaron Williams, Chair
Environmental Committee – Karen DiBiase, Chair
Governance Committee – Don Patterson, Chair
Outreach Committee - Peter Fletcher, Chair
PLUM 1 Committee - Karen Koe, Chair and Martin Lipkin, Vice-Chair
Public Safety Committee – Sheppard Kaufman, Chair
WHIP Committee – Dennis DiBiase and August Steurer, Co-Chairs
Ad Hoc Senior Services – Linda Kouy-Ghadosh and Al Saur, Co-Chairs
Ad-hoc Website Redesign Committee – Peter Fletcher, Chair
Ad-hoc WHWCNC Newsletter – Dennis DiBiase, Chair
Ad-hoc Westfield Promenade 2035 Project – Joyce Fletcher, Chair

Agenda may be amended prior to the Board meeting to include further items:

Announcements:

The next Board meetings will be held on Wednesday, June 14, 2017 at the American Legion Hall, 5320 Fallbrook Ave, Woodland Hills, CA 91367. Meeting dates for or the upcoming 2016/2017 year; the proposed Board meeting dates are: TBD (Date, Time, location subject to change or cancellation. Please check the www.whcouncil.org website)

Adjournment of meeting:

Disabilities Act Notification: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the bases of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification: In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at the www.whcouncil.org. calendar page.

Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website www.whcouncil.org should be checked frequently.

If you would like a copy of any record related to an item on the agenda, please contact: l.kouyghadosh@whcouncil.org