



## **MINUTES - FULL COUNCIL MEETING - WHWCNC**

**Wednesday, April 13, 2016, 6:30 p.m.**

Prince of Peace Church, 5700 Rudnick Avenue, Woodland Hills, CA 91367

**Call to Order** – President, Scott Silverstein called the meeting to order at 6:45 pm

**Pledge of Allegiance** – was conducted by Parliamentarian, Gordon Murley

**Roll Call** – was conducted by Secretary, Joyce Fletcher

**Present** - Dennis DiBiase, Linda Kouy-Ghadosh, Sean McCarthy, Nancy McLean, Herb Madsen, Martin Lipkin, Albert Saur, Scott Silverstein, Dorothy Koetz, Richard Hollander, Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Karen Koe, Karen DiBiase

**Absent:** Larry Kraus, Kelley DelValle, Tilden Moschetti, Mercy Alpert, Gordon Murley, Peter Fletcher

**Approval of the Record of Proceedings:** Minutes for March 9, 2016

Vote: Ayes 16            Nays 0            Abstain 0

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### **1. Organization, Operation, Policies, & Procedures:**

Public Announcements

- Senior Lead Officer Brent Rygh, LAPD Topanga Division
- Senior Lead Officer Sean Dinse, LAPD Topanga Division
- CD3 Field Deputy, Office of Councilman Bob Blumenfield
- Rosalba Gonzalez, Field Deputy, Office of State Senator Fran Pavley
- Other non-agendized elected or public officials or their representatives.

**No recorded statements.**

Public Comment Period:

**No recorded statements**

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### **Candidate Forum**

Several Candidates running for Board seats for the NC Election were present and provided information about their campaign. Joyce Fletcher, Election Chair provided election information to the candidates.

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### **2. Organization, Operation, Policies, & Procedures:**

President, Scott Silverstein – No report

Vice-President, Dennis DiBiase – Committees will be formed after the election

Treasurer, Heath Kline – He is working to resolve two NC NPG's

Secretary, Joyce Fletcher – Board members need to submit copies of funding certificates  
Parliamentarian, Gordon Murley – Not present

### **3. Items for which committee meetings were held:**

#### **Item no. (1) Karen Koe, Chair, Martin Lipkin, Vice-Chair, PLUM 1 Committee (16-018) Case No. ZA 2015-3981-ZV-SPP**

Martin Lipkin made the following motion: Motion to approve the demolition of an existing gas station, and convenience store and new construction of a gas station, convenience store and Starbucks with a drive-thru located at 22351 Ventura Boulevard, Woodland Hills, CA 91367 As pertains to Case No.-ZA 2015-39871-ZV-SPP, having held three public hearings for the planned demolition of a gas station, convenience store and canopy, construction of a new gas station, c-store, canopy, and 24/7 Starbucks coffee shop with outdoor seating and drive-thru access, the Planning, Land Use and Mobility Committee recommends the Woodland Hills-Warner Center Neighborhood Council SUPPORT the application with the following considerations and recommendations that have been agreed to by the Applicant's representative:

1) Recommend acceptance of the submitted landscaping plan as "adequate under the intent of the Ventura Blvd. —Cahuenga Blvd. Corridor Specific Plan." Whereas the Applicant's plan does not fully comply with Specific Plan requirements, the siting requirements of the building, pumps, ramps and drive-thru driveway make virtually impossible to completely adhere to the Specific Plan.

2) Conditioned approval with the requirement that the Eastern-most driveway on Ventura Blvd. be closed in its entirety during peak periods of commuter traffic on westbound Ventura Blvd. to prevent queueing cars in the drive-thru lane from extending out onto Ventura Blvd. thereby causing a dangerous a traffic condition.

This station should follow similar queueing requirements the City imposed on the gas station/Starbucks located at 20905 Ventura Boulevard, Woodland Hills, CA.

3) Conditional approval that fuel deliveries to the station occur at off-peak traffic and minimal patronage periods so the fuel trucks won't interfere with queueing in the drive-thru or impede access to the station.

**Seconded by: Heath Kline**

**Vote: Ayes 13          Nays 3          Abstain 0**

#### **Item no. (2) Karen Koe, Chair, Martin Lipkin, Vice-Chair, PLUM 1 Committee (16-019) Case No. DIR-2015-4501**

Project Permit Compliance Review of the Pacific Scientific Furnace, United Technologies (Rocketdyne) - Building #1, 6633 Canoga Ave., Woodland Hills, 91367

As pertains to Case No. DIR-2015-4501 for a Project Permit Compliance Review for the demolition and removal of the Pacific Scientific Furnace on the UTC/Rocketdyne site at 6633 Canoga Avenue in Warner Center, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the applicant has fulfilled the requirements of a Mitigated Negative Declaration; and WHEREAS, the PLUM Committee finds that the requirements for demolition of the Pacific Scientific Furnace have been adequately mitigated as required by law by the creation of a “Fly-Through” video presentation of the Furnace filed with the Library of Congress and available for public viewing on You Tube; and

WHEREAS, the applicant has submitted an agreed-upon list of conditions for up-dating and enhancing the preservation of the historic record of the furnace;

THEREFORE, for the findings and conditions stated herein, the Planning Land Use and Mobility Committee recommends that the Woodland Hill-Warner Center Neighborhood Council votes to support the proposed application for a Project Permit Compliance Review for the demolition and removal of the Pacific Scientific Furnace at the UTC/Rocketdyne site in Warner Center, with the addition of the following conditions that have been agreed to by the Applicant:

1)In connection with completion of required HABS/HAER documentation for the Pacific Scientific Furnace, the Permittee shall further enhance the existing YouTube HAER Fly-through Animation to include narration and additional visual cues to better explain the function and importance of the Pacific Scientific Furnace and its role in the United States space program, through coordination with the National Park Service, Marshall Space Flight Center, and other agencies and related entities.

2)The Permittee shall prepare a video-based interpretive virtual tour and laser scan of the Pacific Scientific Furnace that provides a broader contextual view of its location within and relationship to the plant.

3)The Permittee shall incorporate artifacts from the Pacific Scientific Furnace control room, clamshell and chamber, as appropriate, into publically accessible components of any future redevelopment of the property, which may be located within open space areas or an on-site museum.

**Seconded by: Dennis DiBiase**

**Vote: Ayes 15          Nays 1          Abstain 0**

**Item no. (3) Karen Koe, Chair, Martin Lipkin, Vice-Chair, PLUM 1 Committee (16-020) Case No.ZA 2016-0369-CUB**

Karen Koe made the following motion related to a new CUB license (Type-41) for beer and wine service and on-site consumption at a new Mission Burrito restaurant located at 23640 Victory Bl., 91367, with operating hours from 7AM to 11PM, seven days a week.

As pertains to Case No. ZA 101-0369-CUB, having held a public hearing for the approval of Applicant’s request for a Type 41 alcohol license for on-site beer and wine at a proposed Mission Burrito Restaurant located at 23640 Victory Blvd., the Planning, Land Use and Mobility Committee recommend the Woodland Hills-Warner Center Neighborhood Council SUPPORT the application with the following considerations:

WHEREAS, the Applicant has agreed to construct a new ADA-compliant patio that will eliminate current drive-thru lane on the Western boundary, and erect a minimum 48” solid panel wall/barrier on top of the new any alcohol from being passed outside of the patio area; and WHEREAS, the Applicant has agreed to add new landscaping in the north side of the new patio as an additional barrier preventing of any possible alcohol pass-through off the patio; and WHEREAS the Applicant proposes to remove the existing pole sign at the front of the restaurant and add new signage on the building,

THEREFORE, the Planning, Land Use and Mobility Committee recommends the Woodland Hills -Warner Center Neighborhood Council SUPPORT the Applicant's CUB application with the stipulations stated above that have been agreed-to by the Applicant's representative.

**Seconded by: Dennis DiBiase**

**Vote: Ayes 15      Nays 0      Abstain 1**

**Item no. (4) Scott Silverstein, President (16-021)**

Scott Silverstein made a motion to approve a letter of recommendation to Councilman Blumenfield, LA City CD3, in support of the installation of appropriate lighting fixture(s) to be installed in the Warner Ranch Park playground area.

Whereas, the requested lighting fixtures shall enable children and their families to more safely use and enjoy the park during evening hours when the park is officially open to the public, until approximately 10:00 pm, daily.

Whereas, the existing playground does not provide any lighting of the playground facility after dusk, and the posted park hours are from 5:30am to 10:00pm thereby increasing the risk of injury and thereby increasing the City's potential liability exposure;

Whereas there are very limited locations for children to play on playground equipment in the area;

Whereas, a stakeholder has submitted a petition signed by 50 users of the playground equipment requesting the lighting;

Whereas the requested lighting fixtures shall be designed to limit any extraneous light pollution directed upward or outward toward surrounding residences or the band-shell.

Therefore, the WHWCNC approves support for a letter to Councilman Blumenfield to provide for new lighting fixtures to be installed at the Warner ranch Park playground area.

The lighting fixtures shall be designed to limit extraneous light pollution toward the adjacent residential communities and the concert band-shell in the park.

The costs of engineering, design, installation, maintenance, and operation shall be borne by the appropriate City funding accounts.

**Seconded by: Heath Kline**

**Vote: Ayes 11      Nays 3      Abstain 0      Absent 2 (Herb Madsen and Sean McCarthy, left at 9:00pm)**

**Item no. (5) Joyce Fletcher, Chair, Election ad-hoc Committee (16-022)**

Joyce Fletcher made the motion: The Election Committee requests that the Board approve funding up to \$500.00 from the 2015-2016 Annual Budget / 2016 Election Budget line item for the purchase of food and water for the election poll workers.      **Seconded by: Heath Kline**

**Roll Call Vote: Ayes** - Dennis DiBiase, Linda Kouy-Ghadosh, Nancy McLean, Martin Lipkin, Albert Saur, Scott Silverstein, Dorothy Koetz, Richard Hollander, Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Karen Koe, Karen DiBiase

**Absent:** Larry Kraus, Kelley DelValle, Tilden Moschetti, Mercy Alpert, Gordon Murley, Peter Fletcher, Sean McCarthy, Herb Madsen

**Item no. (6) Joyce Fletcher, Chair, Election ad-hoc Committee (16-023)**

Joyce Fletcher made the following motion: The Election Committee requests that the Board approve funding up to \$200.00 from the 2015-2016 Annual Budget / 2016 Election Budget line item for the purchase of office supplies to be used for conducting the 2016 Election. **Seconded by: Heath Kline**

**Roll Call Vote: Ayes** - Dennis DiBiase, Linda Kouy-Ghadosh, Nancy McLean, Martin Lipkin, Albert Saur, Scott Silverstein, Dorothy Koetz, Richard Hollander, Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Karen Koe, Karen DiBiase

**Absent:** Larry Kraus, Kelley DelValle, Tilden Moschetti, Mercy Alpert, Gordon Murley, Peter Fletcher, Sean McCarthy, Herb Madsen

**Item no. (7) Joyce Fletcher, Chair, Election ad-hoc Committee (16-024)**

Joyce Fletcher made the following motion: The Election Committee requests that the Board approve funding up to \$400.00 (**amended to \$25.00**) from the 2015-2016 fiscal year budget / 2016 Election Budget line item for rental of space to conduct the 2016 WHWCNC elections. **Seconded by: Peter Fletcher**

**Roll Call Vote: Ayes** - Dennis DiBiase, Linda Kouy-Ghadosh, Nancy McLean, Martin Lipkin, Albert Saur, Scott Silverstein, Dorothy Koetz, Richard Hollander, Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Karen Koe, Karen DiBiase

**Absent:** Larry Kraus, Kelley DelValle, Tilden Moschetti, Mercy Alpert, Gordon Murley, Peter Fletcher, Sean McCarthy, Herb Madsen

**Item no. (8) Heath Kline, Treasurer (16-025)**

Motion to approve the WHWCNC Budget for Fiscal Year 2015 -2016 Monthly Expense Reconciliation [MER] for March 2016 (attached -last page of agenda). Motion may be amended to include other necessary Budget items that may be presented for approval. **Seconded by: Joyce Fletcher**

**Roll Call Vote: Ayes** - Dennis DiBiase, Linda Kouy-Ghadosh, Nancy McLean, Martin Lipkin, Albert Saur, Scott Silverstein, Dorothy Koetz, Richard Hollander, Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Karen Koe, Karen DiBiase

**Absent:** Larry Kraus, Kelley DelValle, Tilden Moschetti, Mercy Alpert, Gordon Murley, Peter Fletcher, Sean McCarthy, Herb Madsen

**Item no. (9) Heath Kline, Treasurer (16-026)**

In accordance with directions and requirements of the DONE-Empower LA, approve the payment of up to \$2,500 prior the NC's May general meeting, (at which the April MER is agendized) to Port Town Websites toward the design, creation and implementation of a new website for the WHWCNC, funding for which is provided for in the WHWCNCFY15-16 Budget under the category 200: Outreach-Web. [Ref: 16SP001] **Seconded by: Martin Lipkin**

**Roll Call Vote: Ayes** - Dennis DiBiase, Linda Kouy-Ghadosh, Nancy McLean, Martin Lipkin, Albert Saur, Scott Silverstein, Dorothy Koetz, Richard Hollander, Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Karen Koe, Karen DiBiase

**Absent:** Larry Kraus, Kelley DelValle, Tilden Moschetti, Mercy Alpert, Gordon Murley, Peter Fletcher, Sean McCarthy, Herb Madsen

**4. Committee Reports: Due to time restraints no reports were provided**

Budget Committee –Heath Kline, Chair

Community Services –Joyce Fletcher, Co-Chair, Mercy Alpert, Co-Chair

Education Committee -TBD Chair

Governance Committee - Gordon Murley, Chair, Linda Khoy-Ghadosh, Vice-Chair

Outreach Committee – Peter Fletcher, Chair

PLUM I Committee - Karen Koe, Chair, Martin Lipkin, Vice-Chair

PLUM II Committee - August Steurer, Chair, Dennis DiBiase, Co-Chair

Public Safety Committee - Larry Kraus, Chair

Senior Committee - Al Saur, Chair

SSFL Ad-Hoc Committee - Karen DiBiase, Al Saur, Co-Chairs

Animal Services Committee-Chair

Ad-hoc Election Committee - Joyce Fletcher,

Chair, Mercy Albert - Co-Chair

Ad-hoc Website Redesign Committee –Peter Fletcher

**Announcements:** Next Board meeting will be Wednesday, May 11, 2016 at Prince of Peace Church, 5700 Rudnick Avenue, Woodland Hills, CA Meeting dates for the rest of the academic year: For the upcoming 2015/2016 academic year the proposed Board meeting dates are:

TBD (Date, Time, location subject to change or cancellation. Please check the

[www.whcouncil.orgwebsite](http://www.whcouncil.orgwebsite))

**Adjournment of meeting:** Meeting was adjourned at 10:00pm

**Minutes submitted by:** Secretary Joyce Fletcher

Disabilities Act Notification: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs services and activities.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification: In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [www.whcouncil.org](http://www.whcouncil.org).

Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website [www.whcouncil.org](http://www.whcouncil.org) should be checked frequently. If you would like a copy of any record related to an item on the agenda, please contact: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)