



**(NOTICE ALTERNATE LOCATION)**

**FULL COUNCIL MEETING  
Wednesday, December 12, 2013, at 6:30 p.m.  
Prince of Peace Church  
5700 Rudnick Avenue, Woodland Hills, CA 91367**

Stakeholders and the public are permitted to address the Council on any item on the Agenda prior to the Board taking action on said item. It is requested speakers complete a "Speaker Card" and hand it to the Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board's subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Council. Opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Council or any subcommittee thereof.

**AGENDA**

**Call to Order**

- **Pledge of Allegiance**
- **Roll Call**
- **Approval of the Record of Proceedings:** November 12, 2013 Full Council Meeting

**1. Organization, Operation, Policies, & Procedures:**

- **Public Announcements** 5 minutes each

Brent Rygh, L.A.P.D. Senior Lead Officer  
Sean Dinse, L.A.P.D. Senior Lead Officer  
Joaquin Macias, L.A. City, CD3, Deputy District Director, Councilman Blumenfield's office  
Other elected or public officials or their representatives.

- **Public Comment Period** 2 minutes each

**Presentations**

Presentation and Q&A from representatives of the California Department of Toxic Substance Control regarding the NASA Field Laboratory located in the Santa Susanna Mountains.

Mr. Mark Malinowski, Department of Toxic Substance Control" <[Mark.Malinowski@dtsc.ca.gov](mailto:Mark.Malinowski@dtsc.ca.gov),  
Ms. Marina Perez, Department of Toxic Substance Control <[Marina.Perez@dtsc.ca.gov](mailto:Marina.Perez@dtsc.ca.gov)

**2. Organization, Operation, Policies, & Procedures:**

Chair, Scott Silverstein  
Vice-Chair, Dennis DiBiase  
Treasurer: Scott Silverstein  
Assistant Treasurer: Joyce Fletcher  
Secretary: Joyce Fletcher  
Parliamentarian: Gordon Murley

**3. Items for Which Committee Meetings Have Been Held:**

**Item no. (1) August Steurer, Chair, Planning, Land Use, Mobility Committee  
(13-054) ZA 2013-2791-ZV**

**Discussion and possible action:**

In Regard to Los Angeles City Planning Case Number ZA 2013-2791-ZV, for applicant Shapour Shajirat of the Design & Construction Center for the above referenced case, located at 5614 N Penfield Avenue in Woodland Hills, California 91367. The applicant is requesting variance for a private parking lot in a PF-1XL Zone.

Based upon the following findings, the Planning, Land Use and Mobility Committee recommend that the Woodland Hills Warner Center Neighborhood Council Board Support the applicants request for a private parking lot in a PF-1XL:

1. The strict enforcement would result in the unnecessary hardship of utilizing an existing supplemental parking use that has been commonly used for parking, and is currently owned by a private entity, not by any public agency.
2. The use for parking has been utilized for many years by the abutting property, and the continued use of a parking lot will not change, which is beneficial to the adjacent commercial property for supplemental parking.
3. The property in the surrounding areas are zoned C4 and are utilized for retail, offices, and various commercial services. Granting of this request will allow the applicant to utilize this area as supplemental parking, which will allow patrons to access the property without burdening parking on public streets. The supplemental parking if not used will create unnecessary hardships to the facility, which will benefit from additional parking stalls for patrons.
4. The proposed project will not be materially detrimental to the public welfare or injurious to the property or improvements in the same zone or vicinity in which the property is located. The parking lot use will not change and is consistent with the current uses in the surrounding areas.
5. The variance to allow parking in a Public Facility Zone, which is currently owned by a private entity will not adversely affect the element of the General Plan or Ventura/Cahuenga Boulevard Specific Plan.

Furthermore, conditional approval of the applicant’s request contains a stipulation that the owner is required to use its best efforts to maintain, clean, and repair the subject parcel including the Caltrans chain link fence in a timely manner when necessary or when notified by Councilpersons’ staff.

**Item no. (2) Bill Anderson, Chair, WHWCNC ad-hoc Election Committee**  
**(13-055)**

**Discussion and possible action.**

Recommendation that the Board approve the following motion:

Whereas, the Woodland Hills Warner Center Neighborhood Council (WHWCNC) has been directed by the City of Los Angeles to conduct its Board of Directors election on March 16, 2014 and,

Whereas, the WHWCNC's Election Committee has been charged with the organization and execution of said election,

Now, therefore, the Elections Committee recommends that the WHWNC Board of Directors allocate the following funds from the 2013/2014 fiscal year budget for the specific purpose of conducting the aforementioned election:

- 1) Up to one thousand dollars (\$1,000.00) for rental of a polling place venue and expenses related to the staging of an election day community event at said venue;
- 2) Up to eight hundred dollars (\$800.00) to purchase display advertising in the Daily News to promote the WHWCNC Board of Directors election, said funds may be used in partnership with some or all of the other Neighborhood Councils in the Southwest Valley (Canoga Park, Encino, Lake Balboa, Reseda, Tarzana, West Hills, Winnetka) for the purchase of a full page ad in Daily News promoting the Neighborhood Council elections throughout the area;
- 3) Up to eight hundred dollars (\$800.00) for the purchase of display advertising in the Warner Center News to promote the WHWCNC Board election;
- 4) Up to five hundred dollars (\$500.00) for the reproduction of a flyer promoting the WHWCNC Board election;
- 5) Up to one hundred dollars (\$100.00) for promotion of the WHWCNC Board Election in the Money Mailer.

**Item no. (3) Joyce Fletcher, Asst. Treasurer**  
**(13-056)**

**Discussion and possible action.**

Recommendation that the attached reconciliation reports for the prior quarter be approved by the Board.

**Committee Reports:**

Budget Committee – Scott Silverstein, Chair  
 Community Services – William Anderson, Chair  
 Election Committee\*\*– William Anderson, Chair  
 Education Committee\*- Melanie King, Chair  
 Governance Committee -- Gordon Murley, Chair  
 Outreach Committee – Joyce Fletcher, Chair  
 PLUM Committee – August Steurer, Chair

Public Safety Committee – John Strand, Roger Gerrish, Co-Chairs  
Senior Services Committee\* - Kathy Davis, Chair  
Warner Center 2035 Plan, Citizens Advisory Committee – Dennis DiBiase, Chair

---

\*subcommittees of the Community Services Committee

\*\*ad-hoc committee

**This agenda is subject to correction.**

**Announcements:**

**Next Board meeting will be Wednesday, January 8, 2013** at Woodland Hills Academy, Multi-Purpose Room, 20800 Burbank Boulevard, Woodland Hills, CA 91364

**Meeting dates for the rest of the academic year:**

For the upcoming 2013/2014 academic year the proposed Board meeting dates are: January 8, 2014, February 12, 2014, March 12, 2014, April 9, 2014, May 14, 2014, June 11, 2014.

September to June meetings will be held at Woodland Hills Academy, Multi-Purpose Room (“MPR”), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m. July and August 2013 meetings are to be held at a venue to be determined at a later date.

(Date, Time, location subject to change or cancellation. Please check the [www.whcouncil.org](http://www.whcouncil.org) website)

**Adjournment of meeting.**

**Disabilities Act Notification:**

*As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.*

**Brown Act Notification:**

*In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at [www.whcouncil.org](http://www.whcouncil.org).*

If you would like a copy of any record related to an item on the agenda, please contact: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)