



## FULL COUNCIL MEETING MINUTES

Wednesday, May 9, 2012

Woodland Hills Academy Multi-Purpose Room  
20800 Burbank Boulevard, Woodland Hills, CA 91367

Meeting was called to order at 6:30 pm by Chair, Scott Silverstein

- **Pledge of Allegiance as conducted**
- **Roll Call was conducted by Secretary, Joyce Fletcher**
- **A quorum (17) was established**
- **Public Announcements**

Comments from Councilman Zine's office - Octaviano Rios, Field Deputy

Deputy Rios discussed the Mayor's proposed budget. Councilman Zine's office is reviewing. The budget will cut 669 jobs in the city. Parking violation fees will be raised. Street resurfacing is budgeted for pot holes. Councilman Zine will provide \$200,000 for police stations and \$700,000 for LAPD Camera surveillance.

L.A.P.D. Senior Lead Officer Brent Rygh and/or Senior Lead Officer Sean Dinse

Officer Brent Rygh provided a police department update.

### Public Comment period

**Mr. Buncell and Joe Bannecheck** – expressed concerns about people going to the bathroom, outdoors, near the Winnetka Bridge. The orange line needs to provide portable bathrooms for riders.

Betty Salverson – expressed concerns about the proposed Elder Care Facility on Fallbrook.

Lee Marks – Woodland Hills Recreation Center – asked Board members to attend a meeting to discuss the new facility.

Jim Anderson – expressed his opinion about DONE and the city.

Roger Gerrish – asked the Council to define the mission of the Council for the stakeholders.

Chair, Scott Silverstein read the Council Bylaws Mission Statement and the bylaws definition of "stakeholder"

### Approval of the Record of Proceedings: April Board Minutes, 2012

Dorothy Koetz made a motion to approve.

Dennis DiBiase seconded. Vote: (17) Ayes

Approved

### 1. Organization, Operation, Policies, & Procedures:

Chair: Scott Silverstein:

--Pamela Aronoff and Colleen Marmor have resigned from Board

Alternate Roger Gerrish will replace Pamela Aronoff.

--N.C. Election Date and Time – Discussed the need to provide DONE with a recommendation by the W.H.W.C.N.C. as to the date and time of the proposed neighborhood council elections in August. A DONE Meeting will be held on May17.

- Requested the Board to volunteer to staff the Council Booth at Senior Symposium
- Peter Fletcher fixed/updated most of the existing computers.

Vice Chair: Vacant (see election results conducted at the end of this meeting)  
 Treasurer’s Report: Paul Shively  
     No Report  
 Secretary’s Report: Joyce Fletcher  
     No Report  
 Parliamentarian: Jim Dawson  
     No Report

**SPECIAL PRESENTATION**

**Mr. Darren Martinez, Los Angeles Deputy City Attorney and Deputy City Attorney Ms. Capri Maddox:**

**Provided a presentation to the W.H.W.C.N.C. that pertained to the ethics provisions of the Neighborhood Councils and L.A. City ethics rules and standards.**

**The following topics, among others, were presented and discussed: The Political Reform Act, Govt. Code 1090, Common Law Bias and the Brown Act Provisions.**

**Neighborhood Council Funding Program Manager Rita Moreno:**

**Provided a presentation to the W.H.W.C.N.C. to provide the N.C. with information on how the funding, spending and granting of neighborhood council/taxpayer dollars are accounted for.**

**Topics discussed included Demand Warrant application procedures, Neighborhood Purposes Grants, the Council “purchase card” and requirements of DONE to use city approved vendors.**

**An in depth question and answer period followed the presentation. The Board thanks DONE for this informative presentation.**

**2. Items for Which Committee Meetings Had Been Held.**

**Item no. (1) August Steurer, Chair PLUM,(12-023) Exterior Remodel, Specific Plan Compliance**

**Chipotle Mexican Grill, Inc., 6443 Canoga Ave., Woodland Hills CA 91367**

**Board member Gordon Murley recused himself and left the meeting.**

**PLUM Chair August Steurer made the following motion:**

The Planning, Land Use and Mobility Committee recommends that the Woodland Hills-Warner Center Neighborhood Council support the approval of the application submitted to City Planning in case ZA 2012-0499-CUB for an Alcoholic Beverage Conditional Use Permit for the sale of only bottled beer, wine and margaritas for only indoor onsite consumption in a proposed 3,342 s.f. restaurant that will accommodate 67 indoor and 14 outdoor patrons from 11:00 am to 10:00 pm daily at 6443 Canoga Avenue in Woodland Hills, CA.

Sean Mac Carthy seconded the motion.

Vote: (15) Ayes (1) Nay (1) Abstain

Motion Passed

**Item no. (2) Scott Silverstein, Chair**  
**(12-024) Appointment of Kathy Davis**

**Chair Scott Silverstein made the following motion:**

The Chair nominates Kathy Davis to be the Business representative for Area 7.

Karen Koe seconded the motion.           Vote: (17) Ayes (0) Nays   Vote to approve was unanimous

**Item no. (3) Scott Silverstein, Chair**  
**(12-025) Special Election of the Vice-Chair**

The W.H.W.C.N.C. held a Special Election to elect a Vice-Chair.

The election was by written ballot and by simple majority. The winner was seated immediately.

Dorothy Koetz made a motion to nominate Board Member Dennis DiBiase as Vice Chair of the Woodland Hills Warner Center Neighborhood Council  
August Steurer seconded the nomination

There were no other nominees

Vote: (17) Ayes (0) Nays           Vote to approve was unanimous

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**3. Committee Reports:**

Governance Committee – Jim Dawson, Chair  
No Report

**Outreach Committee -- Joyce Fletcher, Chair**

Ms. Fletcher passed out a Board sign-up sheet for the Council Community Outreach Booth at “Concerts on the Green”. Board members were asked to add their names to the sign-up sheet to staff the booth, Sundays, June 3 to August 26, 2012. Other Outreach activities were discussed.

**PLUM Committee -- August Steurer, Chair**

The Neighborhood Council Election process was discussed. We will get input from other Neighborhood Councils. There will be election process meetings.

Public Safety Committee -- Paul Shively, Co-Chair  
No Report

Warner Center Specific Plan Citizens Advisory Committee -- Dennis DiBiase, Chair  
No Report

Budget Committee -- Paul Shively, Chair  
No Report

Community Services -- William Anderson, Chair  
No Report

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**Announcements:**

**Next Board meeting will be Wednesday, June 13, 2012** at Woodland Hills Academy, 20800 Burbank Boulevard, Woodland Hills, CA 91367 Multi-Purpose Room.

**Meeting dates for the rest of the academic year:**

September '11 to June '12 meetings shall be held at Woodland Hills Academy, Multi-Purpose Room ("MPR"), 20800 Burbank Boulevard, Woodland Hills, CA 91367, at 6:30 p.m.

July 11

August 1

July/August meetings are tentatively to be held at The Great Hall at Pierce College at 6:30 p.m.

(Date, Time, location subject to change or cancellation. Please check the [www.whcouncil.org](http://www.whcouncil.org) website)

**The meeting was adjournment at 9:45 pm**

**Minutes respectfully submitted by Joyce Fletcher  
Secretary, WHWCNC**

**Disabilities Act Notification:**

*As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.*

**Brown Act Notification:**

*In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at [www.whcouncil.org](http://www.whcouncil.org).*

In addition, if you would like a copy of any record related to an item on the agenda, please contact: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)