



MINUTES

Of the Wednesday, November 9, 2011
Woodland Hills Warner Center Neighborhood Council
Full Council Meeting
Woodland Hills Academy, The Library
20800 Burbank Boulevard, Woodland Hills, CA 91367

AGENDA

Call to Order

Chairman, Scott Silverstein called the meeting to order at 6:30 p.m.

• Pledge of Allegiance was conducted.

The Flag Ceremony was performed by the Boy Scouts, Woodland Hills Troop 175. *The scouts are working on their Citizenship in the Community Merit Badge and are required to attend a Neighborhood or City Council meeting. After posting the flag, they observed and took notes during the meeting.*

The Woodland Hills Warner Center Neighborhood Council supports the efforts of Troop 175 in obtaining their Citizenship in the Community Merit Badges and thanked them for sponsoring the refreshments.

ROLL CALL:

Secretary, Joyce Fletcher conducted the Roll Call:

Board Members/In Attendance: Dennis DiBiase, Jim Dawson, John Strand, Karen Koe, Herb Madsen, Steve Santen, Scott Silverstein, Dorothy Koetz, Paul Shively, Joyce Fletcher, Pat Patton, Gordon Murley, Colleen Marmor, Joey Benghiat, Jonathan Kraushe, Jim Anderson, Kristi Blicharski, Bill Anderson

Board members/Absent or Excused: Pamela Aronoff, Joyce Pearson, Robert Fedor,

Alternate Board Members/In Attendance: Chris Boscarino, Roger Gerrish, Martin Lipkin, Kathy Davis, Leigh Meyers, Sean McCarthy, August Steurer

Alternate Board Members/Absent or Excused: Robert Taylor, Albert Saur, Colleen Langford

Quorum Established.

MINUTES:

Approval of the (Minutes) of October 12, 2011

Motion to approve minutes: Joyce Fletcher made the motion to approve, motion seconded by Scott Silverstein

Vote: Unanimous Approval

1. Public Comment period - 2 minutes each

1. Boy Scouts Troop 175 discussed troop activities and thanked the Council for their support.
2. Jim Anderson – discussed pollution concerns related to local construction

2. Public Announcements:

A) Comments from Councilman Zine's office

Octaviano Rios, Field Deputy

Councilman Dennis Zine has a new Planning Deputy. His name is Daniel Skolnick.

B) Senior Lead Officer Brent Rygh and/or Senior Lead Officer Sean Dinse

Home invasion issues: Persons posing as city utility workers knock on residents doors, distract residents then break into the resident's home.

Home invasions by persons posing as solicitors are also a problem.

C) Special Presentation:

United States Congressman Brad Sherman

27th Congressional District

Congressman Sherman discussed several issues of local concern and outlined his current and future agenda.

D) Mrs. Denyse Selesnick - Tarzana Neighborhood Council, Board Member Senior Symposium

The 2012 Senior Symposium is scheduled for May12. The budget is \$9,500.00. Ms. Selesnick requests a donation of \$1000.00 from the nine local Neighborhood Councils to support the event, as senior poverty has increased in the Valley.

3) **OFFICERS REPORTS:**

Chairman Report : Scott Silverstein

Mr. Silverstein discussed Neighborhood Council Committee participation:
Governance Committee - Colleen Marmor has resigned the position of Committee Chair.
Community Outreach – Joyce Fletcher will serve as Chair, a Vice Chair is needed.
Community Services – Bill Anderson will serve as Chair of the committee.
PLUM Committee – no changes, Co-Chairs are Dennis DiBiase, August Steurer and Jonathan Kraushe
CAC – no changes
Everyone Chairperson must post committee meetings on the calendar, keep minutes and submit written minutes to Joyce Fletcher, Secretary to post on the NC website.
All committees will flow through Vice Chair Pam Aronoff.

Mr. Silverstein spoke on the issue of, Alternate Board Member Mr. Sean McCarthy's, a letter to the editor, published on November 2 in the Daily News. Several Board members expressed their concern about derogatory comments written in the letter. Mr. McCarthy provided a brief response.

Vice Chair Report: Pam Aronoff

No report

Treasurer's Report: Paul Shively

Paul Shively, Joyce Pearson and Dorothy Koetz are working with DONE to consolidate financials. Next month the Council will begin to get monthly budget reconciliations.

Secretary's Report: Joyce Fletcher

No report

Parliamentarian: Jim Dawson

No report

4) **COMMITTEE REPORTS:**

Governance Committee – Chairperson Colleen Marmor has resigned.

No report

Outreach Committee -- Joyce Fletcher, Chair

She will meet with committee members to discuss an overview of the NC website, twitter account, Constant Contact account and Facebook.

PLUM Committee -- August Steurer, Jonathan Krausche, Dennis DiBiase, Co-Chairs

Report will be provided under Item 5 PLUM Committee.

Public Safety Committee -- Chair, Paul Shively, Vice Chair

No report

Warner Center Specific Plan Citizens Advisory Committee -- Dennis DiBiase, Chair

No report

Budget Committee -- Paul Shively, Chair

Report was provided during the officer's report

Community Services -- William Anderson, Chair

Mr. Anderson informed the Council that there is the possibility of a new Senior Citizen's Center being built at the Boeing Center.

5. PLUM Committee

PLUM Co-Chair Dennis DiBiase read a motion to support with CUB Conditions for ZA-2011-1916 (CUE) to be submitted for approval by the WHWCNC Board as follows:

In regards to the Department of City Planning case ZA-2011-1916 (CUE), the Planning, Land Use and Mobility Committee recommends that the Woodland Hills-Warner Center Neighborhood Council support the issuance of a CUE to permit the sale and dispensing of beer and wine for on-site consumption at 23305 Mulholland Drive in Woodland Hills in conjunction with an existing 1,328 square-foot restaurant known as Thai Chaba under the following conditions as agreed upon by the applicant:

1. Restaurant Hours of Permitted Operation:

Monday 9:00 A.M. to 10:00 PM,
Tuesday 9:00 A.M. to 10:00 PM
Wednesday 9:00 A.M. to 10:00 PM
Thursday 9:00 A.M. to 10:00 PM
Friday 9:00 A.M. to 10:00 PM
Saturday 9:00 A.M. to 10:00 PM
Sunday 9:00 A.M. to 10:00 PM

R-2. The restaurant shall be maintained as a bona fide restaurant with a kitchen as defined by the Los Angeles Municipal Code. It shall provide a menu offering an assortment of foods that shall be available at all times that the restaurant is open. The restaurant shall be promoted as a restaurant that primarily serves food. Menus shall be offered to all customers.

R-3. Sales of alcoholic beverages shall be incidental to the sale of food at all time that the restaurant is open for business. Alcoholic beverage sales shall not exceed 30% of food sales. Alcoholic beverages may only be served while the kitchen is open for food service. Alcohol beverage service shall cease when the kitchen closes.

R-4. All alcohol must be served with food from the Primary Menu. There shall not be a reduced late-night, substitute or ancillary menus for the purpose of serving alcoholic beverages.

R-5. Dispensing of alcoholic beverages shall only be made from behind the counter where an establishment employee obtains the beverage. Self-service by patrons is prohibited.

R-6. There shall be no "Happy Hour" which offers discounted drinks during specific hours nor shall free food or discounted food be offered as a substitute "Happy Hour."

R-7. All personnel serving alcohol shall be 21 years of age.

R-8. All owners, operators, managers and employees selling, dispensing and/or serving alcoholic beverages and spirits shall enroll in and satisfactorily complete the Los Angeles Police Department's "Standardized Training for Alcoholic Retailers (STAR)" within 30 calendar days of the start of their employment. A cumulative record of employee training shall be maintained for inspection, including each employee's name and the date of their last training. This record shall be available on-site for review of the police and enforcement officers and presented to the zoning administrator whenever requested. If there is a change in license, all new staff must take this training.

R-9. The sale of distilled spirits by the bottle for on-site consumption is prohibited.

R-10. Sale of alcoholic beverages for off-site consumption is prohibited.

R-11. The installation of a bar in the restaurant is prohibited.

R-12. Patio service of alcoholic beverages is prohibited.

R-13. The restaurant shall not operate as a nightclub.

R-14. The restaurant shall not operate as a Sports Bar.

R-15. There shall be no adult entertainment.

R-16. The restaurant is prohibited from being rented out to any outside promoter.

R-17. No cover charge or membership shall be required for admission to the restaurant or sub-portion thereof.

No minimum age shall be required for entry.

R-18. After-hours use of the restaurant is prohibited for any non-restaurant use.

R-19. Amplified music or sound shall be not exceed 60 decibels outside the restaurant nor be audible beyond the premises controlled by the applicant.

R-20. Live entertainment is limited to soft music or mellow vocal performances in which case issuance of a café license is required from the Police Commission prior to having live entertainment.

R-21. No pool tables or coin operated electronic, video, or mechanical amusement devices shall be located within the restaurant premises.

R-22. No booth or group seating shall be obscured from observation of patrons. Opaque or semi-opaque portions of partitions may not be higher than 54 inches.

R-23. If televisions are located in the dining or bar area, all but one of them must remain muted.

R-24. Consumption of alcoholic beverages on the property outside of the restaurant is prohibited.

R-25. Signs shall be prominently posted in English and the predominant language of the restaurant clientele stating that California State Law prohibits the sale of alcoholic beverages to persons who are under the age of 21 years of age.

R-26. Exterior advertising of any kind or type on the exterior or to the exterior from within which indicates or promotes the availability of alcoholic beverages is prohibited.

R-27. "No Loitering or Public Drinking" signs shall be posted outside of the establishment in adjacent public areas.

R-28. Congregating or loitering of patrons in the parking lot or on adjacent properties shall be prohibited.

R-29. The applicant and/or property owner is responsible for maintaining the area adjacent to the premises under the applicant's control to be free of litter and graffiti.

R-30. All graffiti on the site shall be removed or painted over to match the color of the surface to which it is applied within 24 hours of the occurrence.

R-31. A 24-hour phone number shall be posted on a sign at the entrance or on the door for the public to comment/report complaints regarding the operation of the restaurant and a log shall be maintained of the calls received for the time, date and nature of the complaint. The log shall be made available to enforcement officers when requested.

R-32. A copy of the conditions of the conditional use permit shall be posted in an employee area and a copy made available upon request to an enforcement agency.

R-33. The Conditional Use Permit for the sale and dispensing of Alcoholic Beverages shall expire and require renewal at the end of seven years from issuance.

R-34. Digital Recording via Security cameras of high definition quality shall cover all entrances during all hours of operation and recordings shall be retained for 30 days. Access to the streaming video from the cameras via internet is encouraged to be provided to the Los Angeles Police Department.

R-35. There shall be California Licensed Security Guard(s) for the shopping center to provide surveillance outside of the establishment to the satisfaction of the Los Angeles Police Department. The requirements of the Police Department may be reviewed for a change in requirements on an annual basis.

Comments and Motions:

Gordon Murley recused himself.

PLUM Co-Chair Dennis DiBiase read the motion

Dennis DiBiase made the motion to approve

Jim Anderson seconded the motion to approve

Votes: 16 Ayes, 1 Nay, 1 Recusal

Motion passed as written.

Dennis DiBiase thanked August Steurer for his hard work.

Meeting dates for the rest of the academic year:

For the upcoming 2011/ 2012 academic year the proposed Board meeting dates are:

February 8

March 14

April 11

May 9
June 13

September to June meetings will be held at Woodland Hills Academy, Multi-Purpose Room (“MPR”) 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m.

July 11
August 1

July/August meetings are to be held at The Great Hall at Pierce College at 6:30 p.m.

MEETING WAS ADJOURNED AT 8:35 P.M.

Respectfully submitted by:
Joyce Fletcher, Secretary of the WHWC Neighborhood Council

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification:

In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.whcouncil.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact ssilverstein@lee-re.com.

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